



REAL ESTATE AGENCY (REA) COURSE APPLICATION FORM

PLEASE COMPLETE ALL INFORMATION IN BLOCK LETTERS

(A) PERSONAL PARTICULARS	
Full Name (As in NRIC): Dr / Mr / Mrs / Ms	
Surname:	Gender: Male / Female
NRIC/Passport No:	Mobile No:
Date of Birth:	Home No:
Nationality:	Office No:
4 GCE 'O' Level / WPLN Level 5: Yes / No	Highest Qualification:
Academic Institution:	Country of study:
Residential Address:	
Email Address:	
Present Employer:	Occupation:
(B) RES COURSE APPLICATION	
REA Course commencing on _____	
REA Course Fee: <u>\$1,388/-</u> (NO GST)	
Bank _____ Cheque No. _____	
(C) DECLARATION	
I confirm that I have read and understood and agree with all the Terms and Conditions herein.	
Date: _____	Signature: _____
(D) FOR OFFICIAL USE	
Payment Mode: (Please tick)	
<input type="checkbox"/> CASH	
<input type="checkbox"/> CHEQUE	Bank & Cheque No.
<input type="checkbox"/> PAYPAL	Paypal Invoice No.
BRPL OFFICIAL RECEIPT No.	

TERMS & CONDITIONS

1. Other Requirements / No Cancellation

Please read other requirements as stated on Benchmark's website under Real Estate Agency Course, REA Exam and Registration, as they are also binding on you.

No cancellation is allowed once fees paid and registration confirmed. There WILL NOT BE any refund of fees for non-attendance or withdrawals. Registration is on a first-come-first-served basis. NO Reservation is permitted. Registration without payment will be treated as Non-Registration. Confirmation of seats will be sent via email to participants. Registration will close once we have reached full capacity.

2. Course Duration

REA Crash Course will be conducted over 13 days (i.e. covering 26 lessons with 78 Contact Hours).

3. Course Registration

Registration is on a first-come-first-served basis. NO Reservation is permitted. Confirmation of seats will be sent via email to participants. Kindly fill the REA Enrolment Form and attached your photocopy NRIC, Highest Qualification, full payment and send to Benchmark Realpro Pte Ltd (BRPL). BRPL reserves the right not to accept any applicant's registration when the class is packed with full capacity. In such an event, BRPL shall refund the full course fee to the applicant or the applicant may choose to attend subsequent REA intake. BRPL shall inform the applicant via email and/or post of any non-acceptance of application.

4. Mode of Payment

By online: Paypal

- Paypal payment is available for applications submitted online only.
- By Mail: Cheque payment
- Please make cheque payable to [Benchmark Realpro Pte Ltd](#). Please indicate your FULL NAME and NRIC NUMBER on the reverse side of the cheque. Cheque payment must be cleared prior to attending the course. In the event of a returned cheque, an additional administrative fee of \$30.00 shall be levied.
- Mail Cheque, Registration Form and all relevant documents (Photocopy IC, Photocopy Qualification Certificate) to Benchmark Realpro Pte Ltd @ 151 Chin Swee Road #03-31 Manhattan House Singapore 169876.

In Person: Cash payment

- Please register directly at our office.
- Office hours are from 8.30 am to 5.30 pm (Monday - Friday) and please avoid our lunch time from 12.30 pm to 1.30 pm. We are closed on Public Holidays, Saturdays & Sundays).

5. Certificate of Attendance

Certificate of Attendance will only be awarded to participants who fulfill a Minimum of 75% Attendance (i.e. 20 lessons out of 26 lessons). Signing your attendance at the beginning and at the end of each class is compulsory. There will not be any make up classes if participants are absent from any lessons.

In accordance to CEA's regulation, Certificate of Attendance shall only be awarded at the end of the REA Course and not when the participants fulfill 75% of Attendance. Participants who do not complete the minimum 75% Attendance will not be awarded the Certificate of Attendance at the end of the REA Course.

6. Compulsory Exam

From the date of obtaining the REA Certificate of Attendance you must register for the REA Exam with NTUC Learninghub within 2 years. Please note that the Real Estate Agency Exam is a COMPULSORY EXAM. After passing all 3 REA exams, you may apply for the Estate Agent Licence through Council For Estate Agencies.

7. Amendments / Course Changes

BRPL reserves the right to change or make any amendments to the dates / venue / trainers / course contents for the course without any prior notice. Full refund will only be made in the event of course cancellation.

8. Copyright & Prohibition on Audio and/or Video Recording

It is hereby acknowledged by the course applicant that all course materials, additional notes, questions and answers, etc. provided remain always the intellectual property of BRPL unless otherwise stated. Course materials may not be reproduced in whole or in part without the prior written permission of BRPL. Audio and/or video recordings of the lessons are strictly prohibited for whatever reason/s. BRPL reserves the right to take any action as it deem fit.

9. Personal Data Protection Act (PDPA) - Customer's Marketing Consent

Benchmark Realpro Pte Ltd is committed to handling your personal data with care and ensuring your privacy under the Personal Data Protection Act 2012 (PDPA). By providing us with your contact details from your enquiry, subscription and/or registration, you have given your consent to us for sending marketing and promotional information and materials to you by way of postal mail and/or telephone calls and/or facsimile and/or electronic transmission to your email address(es).

If you wish to opt out of receiving marketing and promotional information and materials from us, please write or email to us separately. Kindly note that if you do not exercise your right to opt out of receiving such marketing information, you will be deemed to have consented to the receiving of such marketing information from Benchmark Realpro Pte Ltd.

10. Misconduct

BRPL reserves the right to take any action on any participants who are unruly in their conduct and/or behaviour or who may cause unnecessary continuous disruption/distraction during any lesson or class.

11. Enquiries

Please feel free to call us for any further enquiries.

BenchMark RealPro Pte Ltd

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Singapore 169876

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Email: benchmarkrealpro@gmail.com

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